



FOR Architecture Co. | Architecture + Interiors + Planning
forarchitectureco.com
[instagram.com/forarchitectureco](https://www.instagram.com/forarchitectureco)
Design District Office: 20 NE 41 St, Suite 2, Miami, FL 33137
Brickell Office: 1395 Brickell Ave, Suite 900, Miami, FL 33131

August 04, 2024

RE: 4701 N Meridian Ave, UPH 21

Miami Beach, FL 33140

Process# DRB24-1031

Please see comment responses below:

PLANNING REVIEW

Comment:

1. APPLICATION COMPLETENESS

- a. The entire application shall be completed. Please write "N/A" for any sections on pages 7 and 8 that are not applicable.

Response: Pages 7 and 8 have been filled out under file name "08-04-2024 Application".

Comment:

2. ARCHITECTURAL REPRESENTATION

- a. Include the cost of estimate under a separate cover or in the letter of intent.

Response: Cost estimate added to letter of intent under file name "08-04-2024 LOI"

- b. Add "FINAL SUBMITTAL" and DRB File No. to front cover title for heightened clarity.

Response: "FINAL SUBMITTAL" and DRB File No. added to cover title on sheet A-0.1 under file name "08-04-2024 Architectural Plans1".

- c. Final submittal drawings need to be DATED, SIGNED AND SEALED.

Response: Acknowledged.

Comment:

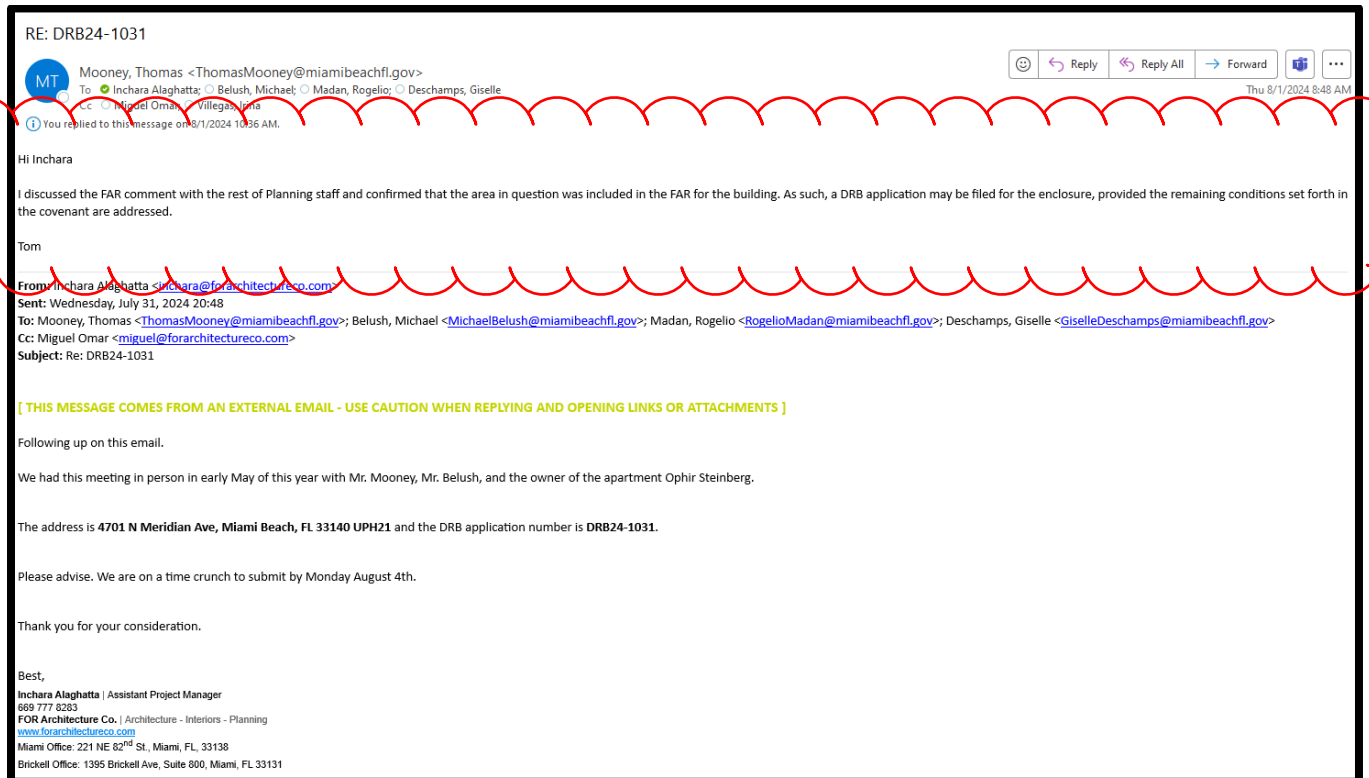
4. ZONING COMMENTS

Please note that the existing F.A.R. diagram does not show the courtyard counting in the F.A.R. Provide a copy of previously approved building permits. (provide building permit number) that shows the existing F.A.R. calculation for further review.

Response: F.A.R. calculations have been looked over by the planning and zoning director, Thomas Mooney. He can confirm that the FAR includes the terrace we are proposing glazing for. The email screenshot below confirms this as well.



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PLANNING ADMIN REVIEW

Comment:

All fees and paper submittal must be paid and delivered to the Planning Department at 1700 Convention Center Drive, 2nd Floor, Miami Beach, by 1:00 p.m. on the due date. Please consult the Land Use Board calendar for due dates. Delays in payment or delivery times/date will result in applications being moved to the next available hearing. The paper submittal shall consist of the final versions of the documents which were approved for this application and MUST be consistent with the electronic plans / documents reviewed and approved for which a Notice to Proceed was issued. Nothing can change between the Formal Submittal and the scheduled date of the hearing. Each file document must be labeled by day of submittal and document name.

Electronic files cannot exceed 25M; the files can be divided into two or more files if necessary.

Submit checklist - Must include name, signatures, and date.

Page 1 of Application: Applicant Information (if different than owner) must be filled out.

Page 8 of Application: Compensated Lobbyist: All members representing or speaking on behalf of the owner/applicant must be registered as a lobbyist with the City Clerk.

Response: Acknowledged.

Comment:

Electronic files cannot exceed 25M; the files can be divided into two or more files if necessary.

Response: Acknowledged.

Comment:

Submit owners mail labels in Excel.



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Page 8 of Application: Submit signed and notarized Applicant Affidavit.

Response: Page 8 of application filled out. Under file "08-04-2024 Application".

Comment:

Submit signed and seal Survey.

Response: Survey provided under file name "08-04-2024 Survey".

Comment:

Page 1 of Application: Applicant Information (if different than owner) must be filled out.

Response: Acknowledged.

Comment:

Page 1 of Application: Property Information – Please attach Legal Description as "Exhibit A".

Response: Legal description under file name "08-04-2024 Exhibit A".

Comment:

Page 8 of Application: Compensated Lobbyist: All members representing or speaking on behalf of the owner/applicant must be registered as a lobbyist with the City Clerk.

Response: Acknowledged.

Comment:

Page 8 of Application: Submit signed and notarized Applicant Affidavit.

Response: Submitted under file name "08-04-2024 Application".

Miguel Omar Porras

Miguel Omar Porras

Principal

FOR Architecture Co.